

LEGAL DOCUMENTS REQUIRED FOR REGISTRATION

Documents	Branch	FZCO (Individual)	FZCO (Non-Individual)	Requirement
1. Certificate of Registration (or) Certificate of Incorporation of the Shareholder/Mother Company	✓		✓	Notarized & Attested
2. Memorandum & Articles of Association of the Shareholder/Mother Company	✓		✓	Notarized & Attested
3. Owners Declaration calling for the The establishment of a branch in Dubai Commercity and guarantee full financial commitment	✓			Notarized & Attested
4. Owners Declaration calling for the establishment of FZCO in Dubai Commercity and guarantee full financial commitment		✓	✓	Notarized & Attested
5. Attachment of the following:				
Manager Power of Attorney	✓	✓	✓	Notarized & Attested
Director Power of Attorney		✓	✓	
Secretary Power of Attorney		✓	✓	
6. Appointment of Negotiator of Legal Representative (optional) Power of Attorney and valid Passport Copy* (optional)		✓	✓	Notarized & Attested
7. Bank Share Capital Letter (upon request)		✓	✓	Notarized & Attested
8. Ultimate Beneficiary Passport	✓	✓	✓	Notarized & Attested

Above legal documents must be submitted only after initial approval by Dubai CommerCity

- Documents requiring attestation must be notarized by a notary public and attested by the UAE Embassy in the country of origin, as well as the Ministry of Foreign Affairs in the UAE.
- All documents must bear a valid signature and stamp of the issuing authority. For notarization, a public notary or equivalent authority must notarize all documents, which must be submitted in either Arabic or English. Each legal document must be sealed if it consists of more than one page.
- Documents must be submitted with the original notarization and attestation.
- The Share Capital Letter must be issued by a local bank.
- Specimen signatures for authorized individuals will be obtained at Dubai CommerCity.
- The Ultimate Beneficial Owner (UBO) declaration must be provided along with supporting documents.

Dubai CommerCity LLC (Branch)

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Member of Dubai Integrated Economic Zones Authority

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عضو في سلطة دبي للمناطق الاقتصادية المتكاملة